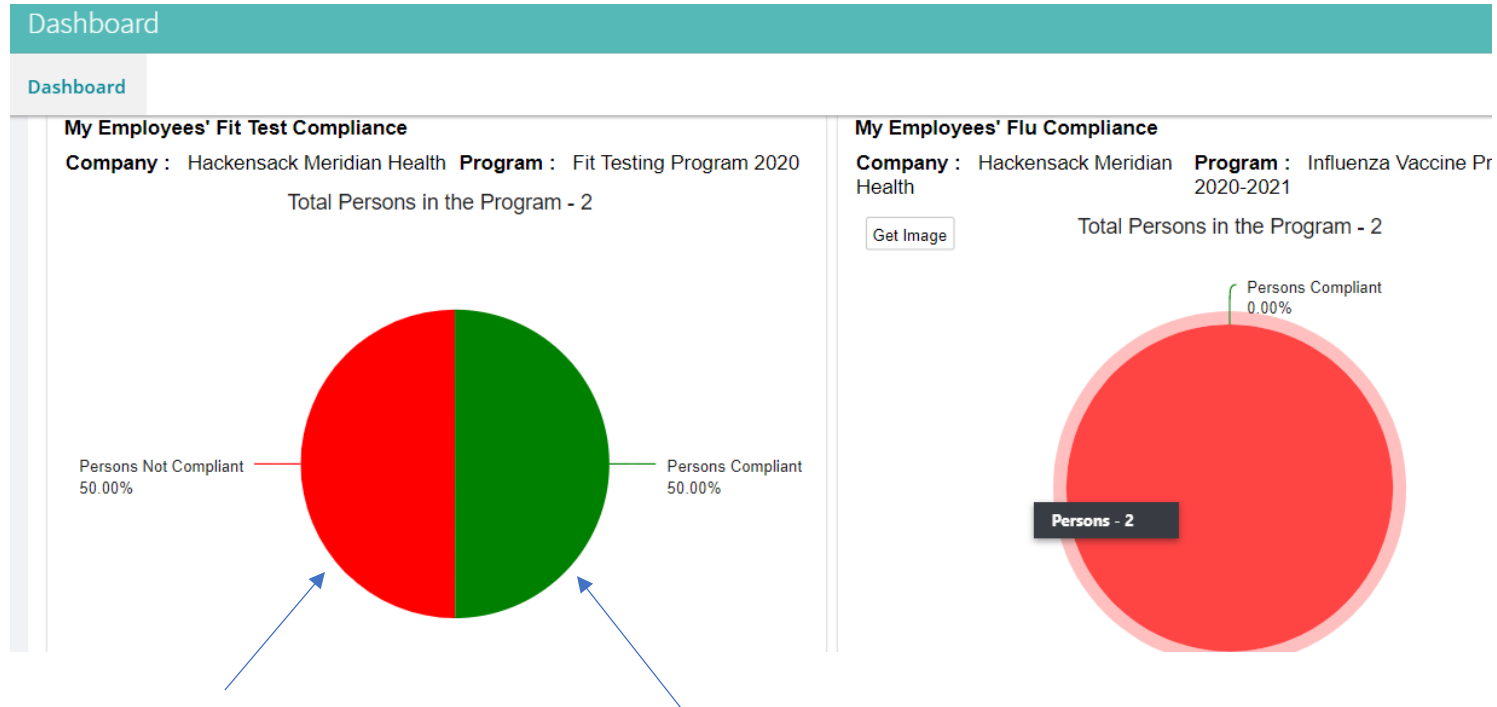


USING THE PUREOHS SUPERVISOR PORTAL

- After logging in to [PureOHS](#), you will see the “My Employees’ Compliance” dashboards as shown below.



- Clicking on the green portion will show you compliant team members; clicking on the red portion will show you non-compliant team members.

Note: An example of a compliant team member is shown below.

My Employees' Compliance Detail

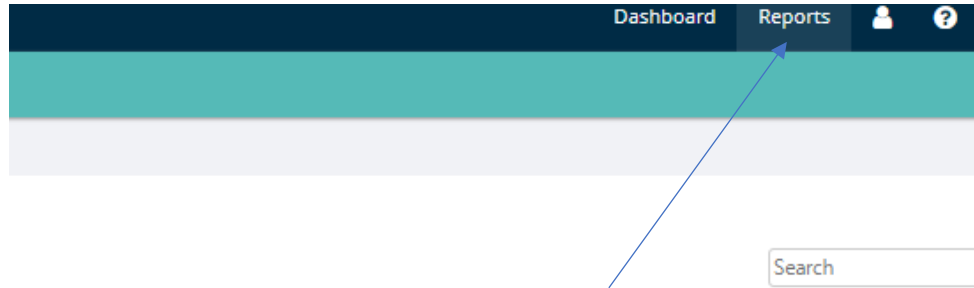
Status Persons Compliant
Company Hackensack Meridian Health
Program Fit Testing Program 2020

Page 1 of 1

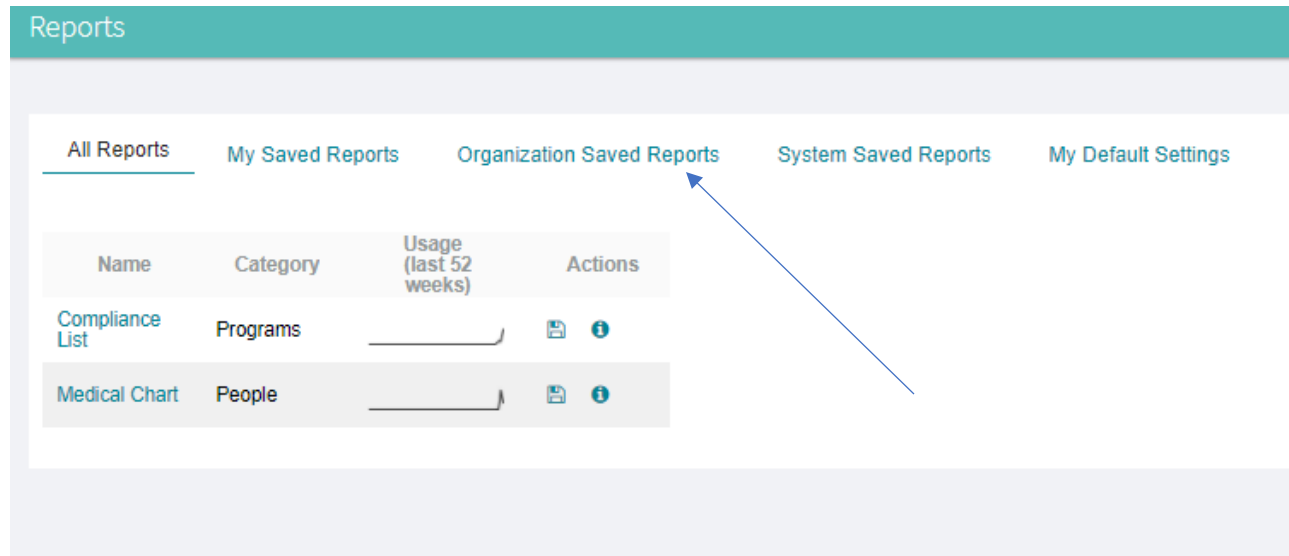
Employee ID	Person	Compliance Status	Enrollment Status	Unenrolled	Program	Requirement	Last Date Fulfilled	Fulfillment	Due Date	Number Of Days Past Due
		Compliant	Completed	No	Fit Testing Program 2020	Fit Testing Program 2020	9/21/2020	Fit Compliance		



3. You can also view your team members' compliance by clicking "Reports" on the top right corner of the PureOHS homepage.



4. Once on the "Reports" page, select "Organization Saved Reports".



5. On the “Organization Saved Reports” page, you will be able to click on the three reports listed below.

- My Team Members' Cleared for Fit Testing Status
- My Team Members' Fit Test Compliance 2020
- My Team Members' Flu Compliance 2020

6. Once you choose the report you would like to access, click “Run Report” in the right bottom corner to access a list of your team members’ compliance status.

Company *

Org Group Structure

Location

Position

Enrollment Status

Report Configuration Options
 Include Org Group data in columns
 Yes No

Define Org Group Column 1

Report Title

Program *

Include Inactive Programs

Org Group Hierarchy

Job

Unenrolled
 Include Exclude Only

Requirement

Employees For

All Direct Reports Only

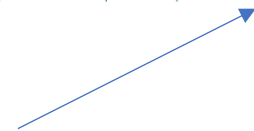
Reports To

Compliance Status
 All Persons Compliant Persons Not Compliant

Employment Status

General

[Back to Reports](#)
[Save Report](#)
[Export to file](#)



For questions or inquiries, contact your designated Occupational Health Office:

- North: OHSTNORTH@HMHN.ORG
- Central: OHSTCENTRAL@HMHN.ORG
- South: OHSTSOUTH@HMHN.ORG